

All Saints Church, Writtle – Parochial Church Council Minutes of meeting held on 18th May 2015

Present:

Rev'd Jo Jones	Andrew Brewster	Sally Cansdale	Geoff Clarke
Diana Day	Andrew Merchant	Pauline Montague	Chris Pendrill
Tony Ripton	Bernard Smart	Nanette Wright	

The first meeting of the new PCC – Eucharist was celebrated

1. Apologies:

Received from Margaret Bruce, Pam Butt and Allan Ellis.

2. Welcome to new members and Co-option:

Rev'd Jo welcomed everyone to the new PCC, with a particularly warm welcome to the newest members – Bernard, Allan and Margaret. Jo is planning prayer and commissioning for the PCC at the main service on Trinity Sunday, 31st May 2015.

Sally proposed that Andrew Merchant be co-opted onto the PCC. This was seconded by Pauline and unanimously agreed by the PCC. Jo noted that, whilst he is training, Andrew would only be attending PCC meetings.

3. Archdeacon, The Ven David Lowman:

Archdeacon David visited the PCC to explain plans for the future of the three parishes in the area, and emphasised the need for parishes to work more closely together without putting undue pressure on stipendiary clergy. After much discussion and prayer, with the aim that no clergy work alone and unsupported, the proposals are that:

- Jo be appointed as Priest in Charge of Roxwell (before summer 2015)
- Rev'd Susan Ives will be appointed as a self-supporting minister joining Jo, to work at Roxwell (licencing to follow Jo's appointment)
- Although Jo will have the legal role at Roxwell, Susan would carry out the bulk of the work, including deputising for Jo at PCC meetings
- Jo's main focus will continue to be the larger Benefice off All Saints Writtle with St Paul's Highwood
- When Andrew Merchant is ordained, the 3 clergy would work together, a staffing level that will FIT the 2025 Diocesan capacity
- Working agreements will be developed for Susan, in conjunction with Jo, to ensure clarity of roles. Similarly a working agreement will be developed for Andrew when he is ordained
- At present, parishes will not be combined, although this may happen later if closer working of the three begins to work well.

The PCC welcomed the proposals as a positive way forward for all three parishes. The PC agreed the need to build on last weekend's Three Parish Workshop, and look strategically at service times across the churches, initially just Writtle and Highwood, and again with Roxwell when Susan has

settled into her new role. Archdeacon David recommended that ideally service times at each church should be constant throughout the month, and that there should be at least one Eucharist celebrated somewhere each Sunday.

Archdeacon David emphasised the need to embrace change as clergy capacity increases, and to promote various vocations. From this and later discussions, they include:

- Licenced ministers
- Ordinand's for the next generation
- Parish Giving Officer
- Communications lead
- Pastoral Assistants
- Fundraisers
- First Aiders

The Archdeacon left the meeting at this point.

4. Appointment of Officers:

The following appointments were proposed and agreed:

Treasurer	Pauline Montague	Nominated by Diana	Seconded by Sally
Secretary	Nanette Wright	Nominated by Andrew M	Seconded by Pauline
Deputy Chair	Sally Cansdale	Nominated by Bernard	Seconded by Diana
Electoral Roll Officer	Derek Judd	Nominated by Jo	Seconded by Sally
Gift Aid Officer	Pauline Montague	Nominated by Diana	Seconded by Sally
Parish Giving Officer	VACANT		
Standing Committee:	Rev'd Jo Jones Secretary	Churchwardens Treasurer	PCC rep: Chris Pendrill PCC rep: Diana Day

5. Forming Committees:

The following committees were agreed:

Fabric Committee	PCC rep: Tony (chair)	Nick Parton Laurie Cansdale Mike Rose	Isabel Clarke Andrew Middleton Roger Pendrill
Christian Centre Committee	PCC reps: Pam (chair) Sally Cansdale	John Fulbeck URC rep:	RC rep: John Aldridge WPC rep: Ralph Bray
Worship Development Committee	PCC rep: Sally (chair) Jo Jones	PCC reps: Margaret Bruce Diana Day	Tony Ripton Michael Little (co-opted)
Mission and Outreach Committee	To be confirmed		

The role of the Mission and Outreach Committee will include

- establishing ways of explaining Christianity and sharing the gospel with people visiting the building
- charitable giving, ultimately from the church income

Action: Jo to develop a leaflet about vocations, time and talents.

Other teams continuing to meet and feed back to the PCC as and when appropriate, are:

- Social and Fundraising Team
- Christmas Tree Festival Team
- Worship Team

- Healing Ministry Team
- Churchyard conservation group
- Friends of Writtle Church

6. Matters arising from the Three Parishes Workshop (16.5.2015):

The event was well supported (48 present from Writtle and Roxwell), well structured and led by Jo, and feedback was very positive. Jo will collate notes of what came from the workshop for both the PCCs, and then the Mission and Outreach Committee's further consideration.

Jo also noted that it would be good to have more opportunities for people to talk and learn together throughout the year, rather than just during Lent, and emphasised the need to nurture people who are new to Christianity.

7. Eucharistic Ministers:

The PCC approved the following as Eucharistic ministers for worship inside the church building:

Vanessa Brett	Geoff Clarke	Derek Judd	Andrew Middleton
Michele Moody	Richard Oscroft	Nick Parton	Tony Ripton
Mike Rose			

8. Treasurer's report:

The PCC noted Pauline's April figures, circulated earlier in the month, and discussed a one-off donation to increase our 2015 Parish Share payment - £3,000 - unanimously agreed.

The PCC discussed how to build a wider understanding of All Saints' income and costs.

Action: Pauline to develop a visual explanation with pie chart or simple block chart showing income and expenditure. **Action: Pauline** to give Jo a ball park figure of All Saints' weekly costs, weekly income, and gap. **Action: Jo** to word items for periodic inclusion in The Link showing readers that to sustain the ministry and fabric of the church, it costs £x per week to run the church, against a weekly income of £y, the shortfall, and explaining that costs require average giving of £z per head per week.

The PCC welcomed, and thanked Pauline for the introduction of envelopes for weddings and baptisms.

Pauline advised that the church will receive a legacy from Baroness Beryl Platt's estate, with no restrictions. The PCC discussed possible uses and agreed that Pauline was speak to Vikki Platt about using it to glaze the Nicholas Chapel.

9. Fundraising for Quinquennial Works:

The last PCC meeting had agreed that there were sufficient funds to under-write the works required (needing £35,301), and this meeting agreed the need for a separate person/s to lead this fundraising. **Action: All PCC members** to pray about this.

10. Health and Safety (Standing Item):

- Sally reported that a letter had been received from the Fire Service who were now happy with All Saints' arrangements

- First Aiders are needed for the church, people who are willing to undergo training and then keep that training up to date – added to the list in 3 above. **Action: Geoff** to investigate what is required

11. Proposal for Installation of CCTV and Dumbell in Tower:

The PCC had received a paper from Andrew Brewster with proposals to help attract , recruit, retain and motivate new ringers. The initiative will enable the ringers to actively promote ringing throughout the area as well as keep All Saints Writtle ringing for many years to come. Estimated cost is £2-2,400. It was noted there could be a possibility a video feed to the screen in Church for parishioners and visitors to view the bells and ringers e.g. Gardens Open Day or Writtle Fun Day. It was also noted that cameras would provide an added bonus of security in the Tower as some could remain on and the images be recorded. proposed and seconded, and the PCC voted unanimously in their support of the proposal and agreed to fund the project up to a cost of £200. **Action: Andrew** to investigate whether the proposal required a Faculty and take the matter forward.

12. AoB:

No items.

13. Next meetings:

Will all be in the Small Hall in the Christian Centre beginning at the earlier time of 7.30pm:

Monday 6th July 2015

Tuesday 8th September 2015

Monday 9th November 2015